

**TOWN OF JAFFREY
Jaffrey, New Hampshire**

BOARD OF SELECTMEN

Meeting Minutes

May 12, 2014

Present: Selectmen Batchelder, Selectmen Rothermel, Selectmen MacIsaac, Town Manager Caron, Sue Richard, Adm. Assistant

Absent: None

CALL TO ORDER

NON-PUBLIC

On a motion by MacIsaac, seconded by Batchelder, the Board of Selectmen adjourned to Non-Public per RSA 91-A:3, II at 6:30 PM (3-0).

After discussing non-public items, on a motion by Batchelder, seconded by Rothermel, they came out of Non-Public session at 6:45 PM (3-0).

MEETING MINUTES APPROVAL

On a motion by MacIsaac, seconded by Rothermel, public meeting minutes for April 28, 2014 were approved.

PUBLIC HEARING

None

APPOINTMENTS

Caroline Hollister, a member of the Park Theatre Board of Trustees, came before the Select Board to give an update on the construction of the new Park Theatre.

Hollister stated that the Board of Trustees has three upcoming campaigns to help raise the necessary funds needed to begin construction. The campaign has three phases towards raising the money. The first phase is the Community Leadership Campaign hoping to raise \$600,000, second phase is Theater Seat Campaign hoping to raise \$365,000 and the third phase is called Grassroots Drive in hopes to raise \$271,203. To date the campaign has raised \$3,329,156 and the total cost to rebuild the theatre is \$5,065,359. The Trustees have submitted an application for a tax credit award. Plan is to start construction before end 2014 with opening spring 2015.

Rob Stephenson came before the Select Board to explain about the Application for Certified Local Government Grant from NH Division of Historical Resources to undertake measured drawings of the Meetinghouse.

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Mr. Stephenson also updated the Select Board on the progress of the proposal by the Jaffrey Historical Society to build a Hearse House on town land near the Old Burying Ground. This will be a reproduction of the original hearse house.

The Select Board was excited about the idea and agreed that the old Hearse House should not be torn down.

Jay Chiasson came before the Select Board after he met with ZBA about constructing a rock retaining wall within the shore land conservation district and said that they approved it and DES said that it is a town issue.

The Select Board agreed that they would have a discussion at the next BOS Meeting because there are some concerns and requirements that they want to discuss as a Board having to do with the wall and safeguarding the interest of the public beach and the town road.

Chairman Batchelder stated that the conversation will be about erosion, any additional stabilization that might take place, the height of the wall and placement of the machinery with DES permitting.

Mr. Chiasson will be on the agenda for the Board of Selectmen Meeting, May 27th after they have had a chance to go over the Zoning Board of Adjustments Findings.

REGULAR BUSINESS

Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Notice of Intent to Excavate
 - a) #14-233-04E – Jeffrey Cutter – Map235/Lot30 – Woodbury Hill Road
- 3) Report of Excavated Material
 - a) Jeffrey and Bonnie Cutter – Operation No. 13-233-04 - \$63.30
- 4) First Issue 2014 Property Tax
 - a) Stone Bridge Industrial District – Property Tax \$239,244.00

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- b) Public Utility Property – Property Tax \$130,813.00
- c) Downtown Development District – Property Tax \$357,330.00
- d) Town of Jaffrey – Property Tax \$6,126,192.00

5) Memorial Day Parade on May 26, 2014

On a motion by MacIsaac, seconded by Rothermel, Consent Agenda was approved (3-0).

Reconsideration of the directive to install a water pit at 18 Sharon Place was denied (3-0).

Select Board's Business

1) Selectmen's Reports

MacIsaac

First Annual Warrior Camp Gala will be held Saturday, July 19th, 6:00 p.m. at the Shattuck Golf Club. This will help support Warrior Camp's groundbreaking program that helps veterans suffering from PTSD utilizing equine assisted psychotherapy.

Rothermel

Attended HDC Committee meeting held on May 1st.

Monadnock Inn opened last week.

Batchelder

Will be attending Cemetery Committee Meeting next week.

2) Town Manager's Report

State Aid Grant – Staff, consultants and legal, along with Don and former Select Board member Rick Lambert met with DES officials last Monday to discuss the methodology used to determine SAG allocations. The AG's Office suggested that they continue to communicate with Dana Bisbee, our legal advisor on this matter. Dana will be delivering a position paper to DES shortly which will serve as a basis for future discussions.

IT – Sequoya will be delivering the computers on May 12th after which deployment will begin.

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Town Office Project – We have scheduled a meeting on May 21st @ 10:00 AM to review the status of the project and finalize a recommendation to the Select Board to either pursue one of the two remaining sites or expand our search. PSNH is also developing an estimate to relocate power lines on Goodnow Street if that becomes necessary. I spoke with Ben Wheeler about TD Bank;

Downtown Iron Railing Repair – Randy is in the final stages of receiving approval from the motorist's insurance company to repair the railing damaged on River Street over the winter by a vehicle; once approval is received, work should progress immediately.

Financial Issues –

- a) Town Budget – with 1/3 of the budget year complete, there are no significant areas of concern, although we anticipate that normal temperature this fall will bring our fuel budgets close to over-expenditure; it was an exceptionally cold Jan-March time frame.
- b) Cruiser Disposal – We have advertised for the disposal of a 2006 cruiser, which had been in service at DPW for the past few years. It made sense to keep the 2008 recently surplused from the Police Department for DPW use and replace the 2006.
- c) Audit – We anticipate that the auditors will meet with the Select Board on May 27th to review the Town's 2013 financial performance.

Solar Project – Staff continues to meet with various entities to review the cost benefit feasibility to install a solar array at the closed landfill; we hope to be in a position to make a recommendation in June.

ADJOURNMENT

On a motion by MacIsaac seconded by Rothermel, the meeting adjourned at 8:00 p.m. (3-0).

Submitted:

Attest:

Sue Richard
Administrative Assistant

Kathleen Batchelder
Selectmen

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