

# TOWN OF JAFFREY

## Selectmen's Transfer Station/Recycling Center Study Committee

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### TRANSFER STATION/RECYCLING CENTER COMMITTEE

#### MATERIAL COLLECTED, GENERATED, DISTRIBUTED

##### **A. Preliminary Material**

1. Committee Charge (1p)
2. Committee Members – 2 versions (1p)
3. Invitation to serve on Committee (30 April 2003) (1p)
4. Appointment to the Committee (24 June 2003) (2pp)
5. Memo: Rob Stephenson to Jon Sistare re dump report (16 June 2003) (2pp)
6. Existing Jaffrey Code, Chapter 160, Recycling/Waste Treatment re Station (3pp)
5. Article 28, Proposed Ordinance, 2003 Town Meeting (3pp)
6. Pay-As-You-Throw Proposal (2pp) [Handout at hearing before Selectmen]

##### **B. Statewide Information**

1. Report: State of New Hampshire Solid Waste Plan, April 2003. (15pp)
2. Map: Regional Municipal Recycling Facilities in NH. (1p)
3. Table: Population and Solid Waste Generation for 2001 (by municipality). September 2002 (5pp)
4. Table: Solid Waste Price Index. By State. (2pp)
5. Newsclip: New Landfill Law is Cost-Saver for Towns. Keene Sentinel June 20, 2003. (1p)
6. Pay-As-You-Throw (Kirk Daly) (1p)

##### **C. Jaffrey Related**

1. Table: Jaffrey Solid Waste Generation (In Tons). 1997-2002. (2pp)
2. Table: Town of Jaffrey Recyclables Resident cost, Cost to dispose, Revenue. (1p)
3. Report: Scope of Work, Operations Upgrade, Transfer Station, October 2002. (10pp)
4. Table: Actual & Budgeted Expenses & Encumbrance. June 2003. (2pp)
5. Table: Recyclable Material Prices. 20 June 2003. (American Metal Market) (2pp)
6. Table: Monadnock Disposal Charges 2000-2002. (10pp)
7. Table: Transfer Station Commodity Sale Prices 2001, 2002. (4pp)
8. Guidelines: Transfer Station; Swap Shop. (4pp)
9. Notes on Site Visit to the Dump 5 July 2003, as corrected (1p)
10. Preliminary Observations Concerning Jaffrey's Transfer Station Ordinance (Dick Grodin 23 July 2003) (1p)
11. Public Notice: Tire Disposal September 2003 (1p)
12. Assessors Records: Landfill/Transfer Station (6pp)
13. Brochure: Jaffrey Recycling (1989) (2pp)
14. Questionnaire form: Survey on Jaffrey's Solid Waste Situation (2pp)

15. Material supplementing Survey on Jaffrey's Solid Waste Situation (3pp)
16. Comments on 23 July draft (Dick Grodin) (1p)
17. Newsclip (Ledger): "Transfer Station Committee Seeks Input" (28 Aug 2003)
18. Newsclip (Ledger): "Questions about Trash for Jaffrey Residents" (28 Aug 2003)
19. Traffic Count (1-6 August 2003) (2pp)
20. Brochure: Jaffrey Recycles – Draft (Randy Heglin) (2pp)
21. Memo: Randy Heglin to Committee re Propane Tanks and Vehicle Registration Surcharge. 12 September 2003. (1p)
22. Rough notes on visit to Monadnock Disposal Service, 18 September 2003. Stephenson, Jalbert, Heglin. (1p)
23. Memo to Dick Grodin from Jon Sistare re Response to your requests. 19 September 2003. (1p)
24. Memo to Jon Sistare from Dick Grodin re Responses to Possible Trash Avenues. 25 September 2003. (1p)
25. Advertisement – Transfer Station hours – Veterans Day week
26. Advertisement – Transfer Station hours – Thanksgiving week
27. Advertisement – Notice of Public Information Meeting. 2 December 2003
28. Mock-up for Report: Jaffrey: Days and Hours of Operation. (3pp) Rob Stephenson
29. Mock-up for Report: Jaffrey: Construction Waste and the Transfer Station. (3pp) Kirk Daly.
30. Mock-up for Report: Jaffrey: Sticker Fees, Item Fees, Collection of Fees. (3pp) Kirk Daly.
31. Ideas on Recycling, November 2003. (1p). Jake Jalbert
32. Survey Results – Uncorrected Raw Data (5pp)
33. 2003 Survey re Transfer Station/Recycling Center. Summary of 110 Comments Made. (5pp). Prepared by Edith Grodin.
34. C&D Disposal Log. 7-11 October 2003 (9pp) Draft.
35. Construction Demolition Survey by User 7-25 October (19pp). Arranged by sticker number. Draft.
36. Construction Demolition Survey by User 7-25 October (25pp). Arranged by sticker number. Final.
37. Construction Demolition Survey 7-25 October (19pp) Arranged by date and time. Draft.
38. Construction Demolition Survey 7-25 October (25pp) Arranged by date and time. Final.
39. Newsclip (Ledger): "No Charges, says 'Dump Committee'" (4 December 2003)
40. Survey Results – Revised, Combined and Excluded Raw Data. 1 December 2003 (6pp)
41. Notice: Instructions for those using Transfer Station. 11 May 2002. (1p)
42. Notice: Jaffrey Transfer Station Schedule 2003. (1p)

#### **D. Other Towns**

1. Table: Pay-As-You-Throw. Data from NH towns participating. (4pp)
2. Table: Transfer Station Comparisons by Town. Jaffrey, Rindge, Marlborough, Peterborough, Fitzwilliam, Troy. (2pp)
3. Table: Business & Commercial Use of Residential Transfer Stations/Dumps (Kirk Daly) (1p)
4. Newsclip : Chesterfield. "Recycling Center Closed Oct. 13" (24 September 2003)
5. Claremont. (4pp)
6. Dublin. (6pp)
7. Fitzwilliam. (7pp)
8. Gardner (1p)
9. Hollis: Worksheet (1p)
10. Hollis: Visit by Grodin, Stephenson, Jalbert (19 August 2003) (1p)
11. Photographs of Hollis (19 August 2003) (6pp)
12. Keene (6pp)

13. Keene Recycling Guide (2pp)
14. Hillsborough (1p)
15. Marlborough (4pp)
16. Marlborough. Handout. (2pp)
17. New Ipswich (1p)
18. Peterborough. (2pp)
19. Peterborough. Recycling Information. Brochure (2pp)
20. Rindge. (8pp)
21. Rindge. Solid Waste Task Force (2000). Selected material from report. (13pp)
22. Rindge. Work Sheet (1p)
23. Rindge. Recycling Center & Transfer Station Guidelines. (2pp)
24. Rindge. Notes on Site Visit to the Rindge Dump (18 September 2003) (1p)
25. Swanzey (1p)
26. Troy. (5pp)
27. Walpole (1p)
28. Wilton. Visit by Dick Grodin (18 July 2003) (2pp)
29. Wilton. Visit by Grodin, Stephenson, Jalbert (19 August 2003) (1p)

#### **E. Recommendations**

1. Proposed Final Report Items (6 November 2003) (1p)
2. Draft Recommendations. (Developed 6 November 2003) (1p)
3. Final Report of the Jaffrey Transfer Station/Recycling Center Committee.  
(20 November 2003) (1p) Draft. Dick Grodin's 3-point introduction.
4. Memo: Dick Grodin to Committee. (21 November 2003) (2pp)
5. Memo: Dick Grodin to Committee. Correction to recommendations. (26 November 2003) (2pp)
6. Recommendations as presented to the Public Informational Meeting 2 December 2003 (1p)

#### **F. Supporting and Miscellaneous Information**

##### Agendas and Minutes of Meetings

1. June 11, 2003
2. June 25, 2003
3. July 5, 2003. Visit to Jaffrey Transfer Station
4. July 9, 2003
5. July 23, 2003. With accompanying material.
6. August 13, 2003. With accompanying material.
7. August 28, 2003. [Actually August 27] With accompanying material.
8. September 10, 2003
9. September 24, 2003
10. October 1, 2003. [Met to tabulate survey]
11. October 21, 2003
12. November 6, 2003 [Notice only. No minutes. Draft Recommendations.]

##### Miscellaneous

1. Information from NRRA (Northeast Resource Recovery Association):
  - Construction and Demolition Debris (2pp)
  - Asphalt Shingles (1p)
  - Clean Sheetrock (2pp)
2. Hazardous Waste Collection newspaper advert (1p)
3. Solid Waste Diversion Calculator (1p)

## **G. APPENDICES**

- 1 Town Meeting Warrant Articles Relative to Solid Waste (from 1950 through 2003)
- 2 Portions of the Report of the Selectmen Relative to Solid Waste appearing in Annual Town Reports (from 1950 through 2002)
- 3 Portions of the Report of the Director of Public Works Relative to Solid Waste appearing in Annual Town Reports (from 1950 through 2002)
- 4 Portions of the Report of the Town Manager Relative to Solid Waste appearing in Annual Town Reports (from 1950 through 2002)
- 5 Report on the Dump Committee in 1957 Annual Town Report
- 6 Report on Refuse Disposal in 1969 Annual Town Report
- 7 Report on Refuse Disposal in 1970 Annual Town Report
- 8 Costs relating to Solid Waste from 1950 through 2002 from Annual Town Reports

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Date: 23 July 03; 12 August 03; 24 Sept 03; 1 Dec 03; 8 Dec 03